

Women Empowerment Cell

Title of the programme: Etiquette, grooming and interview skills

Resource person: Ms. Sharanya (Trainer) Hindustan Uni Lever Limited.

Students participated: 90

Objectives:

- Identify and select the basic qualities of an interview
- Dressing sense and body language during the interview session
- Identify response, types and recognize a complete interview response.

Report: Department of English in collaboration with Women Empowerment Cell and TSKC cell organized an extension activity on Etiquette, grooming and interview skills. Ms Bangla Bharati welcomed the guest and coordinator. Ms Anita Abraham Head department of English and Women Empowerment cell coordinator gave the opening remarks. Ms. Suchitra Singh TSKC Coordinator briefed the students about the programme. Sharanya Trainer (Hindustan Unilever Limited) discussed about the need for etiquette and grooming to the girl students. A video on interview Skills was screened. This was followed by question and Answer session. The team from Hindustan Unilever Limited distributed health and hygiene kits to the girls.

Outcome:

- The girl students learnt about the measures to be taken before interview, during interview and post interview.
- Identified the mistakes repeated during interview and how to avoid it
- Boost up their self-confidence by grooming their etiquette and maintain personal hygiene.

